**BOARD MEMBERS**

**CONFLICT OF INTEREST 2300**

1. Members of the Board of ESU 2 shall abstain from voting on matters on which they may have a conflict of interest. Any Board member who would be required to take any action or make any decision in the discharge of his or her duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

 a. Prepare a written statement describing the matter requiring action or decision and

 the nature of the potential conflict; and,

 b. Deliver a copy of the statement to the Political Accountability and Disclosure

 Commission and to the Administrator and Secretary of the ESU 2 Board who

 shall enter the statement into the public record utilizing Form C-4.

The Board member shall take such action as the Commission shall advise or prescribe to remove himself or herself from influence over the action or decision in the matter.

2. The provisions of paragraph 1 above shall not prevent a Board member from making or

 participating in the making of an ESU-related decision to the extent that the individual’s

 participation is legally required from the action or decision to be made. In such event, the

 Board member shall report the occurrence to the Commission.

3. Except as defined in Nebraska statute and this policy, conflict of interest of a Board

 member shall not prevent a Board member from serving on the Board or restrict the

 hiring or purchasing practices of this Educational Service Unit.

4. The Administrator, or the Administrator’s designee, shall provide:

a. Each Board member with copies of state statues of Nebraska pertaining to

 conflicts of interest at the organizational meeting of the ESU Board held at the

 regular ESU Board meeting in January of each year. In addition, any newly

 appointed or elected Board member shall be provided such statutes.

 b. When possible, provide each Board member with a list of financial matters on the

 agenda to come before the ESU Board at the next regular meeting in sufficient

 detail to allow the Board member to identify potential conflicts of interest and

 report and receive advice from the Commission.

5. For the purposes of this policy, immediate family members shall be defined as a child

 residing in the Board member’s household, a Board member’s spouse or an individual

 claimed by the Board member or the Board member’s spouse as a dependent for federal

 income tax purposes.

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