**Team Threat Assessment Guidelines for Requesting a Violence Risk Assessment**

If you’ve completed the initial steps of the protocol and determined that the threat is substantive, it’s time to proceed with a Violence Risk Assessment. Here’s how to navigate the process:

**What to Expect from a Violence Risk Assessment**

A Violence Risk Assessment is not a definitive predictor of future violence or a quantifiable checklist. Instead, it serves as a tool to identify factors that may elevate the risk of aggression, aiding schools and caregivers in developing proactive intervention plans. While the assessment will highlight risk and protective factors, it does not provide a diagnosis. The primary goal is to reduce the risk of violence, recognizing that risk levels can fluctuate over time.

**Timeline**

Upon submitting an official request, a clinician will reach out within 24 hours to begin the assessment process. The ESU #2 team aims to schedule the assessment within 48 hours of this initial contact. After the assessment, initial findings and a risk level summary will be shared within 24 hours, with a goal of providing the comprehensive final assessment summary within 48 hours post-assessment.

Following the receipt of the final assessment, it is crucial for the school team to reconvene to collaboratively develop safety plans. This process should integrate the recommendations and relevant insights from the violence risk assessment to ensure a comprehensive approach to safety and support for all involved.

**Steps to Follow:**

**Step 1: Complete the Required Forms** Start by filling out the necessary forms, including the 1. screening tool 2. Release of Information (ROI) 3. Referral Template You can access these documents through the following link: [Threat Assessment Paperwork](https://www.esu2.org/team-access/)

**Step 2: Submit the Forms** Once you’ve completed the forms and the ROI, submit them to our Mental Health Coordinator, Taira Masek, [tmasek@esu2.org](mailto:tmasek@esu2.org) This will help us gather any additional information needed for the assessment.

**Step 3: Therapist Contact** After we receive your forms, one of our therapists will reach out to discuss the details and schedule the evaluation.

\*\*Assessments can be scheduled at the School District or the ESU # 2 Service Unit

**Fee Information**

Please note that the fee for the Violence Risk Assessment for an ESU # 2 provider is $400, plus mileage fees. Once the service is confirmed, you’ll receive a contract for the service.

[Violence Risk Assessment Contract](https://docs.google.com/document/d/1OPKTFU_w20kNeLC7HXF_mumFLu01jQPd/edit?usp=sharing&ouid=106031829837040400482&rtpof=true&sd=true)

If you have any questions or need assistance with the forms, don’t hesitate to reach out. We’re here to help!