

SERVICES TO SCHOOLS AND CHILDREN

Challenging the Suitability of Media Materials

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Despite the care taken to select materials for teacher and student use, occasionally objections may be made by individuals or groups. Should such objection arise, the following procedures will be followed:

1. The complainant may obtain a "Request for Reconsideration of Media" Form from the ESU 2 Media/Technology Center, provide the information requested on the form, and return it to the Media/Technology Director or designee.
2. Upon receiving the completed form, the Media/Technology Director will notify the ESU 2 Administrator and obtain data as to usage and pending orders. The material will not be withdrawn from circulation until the review process has indicated that this is required.
3. An initial review of the suitability of the material, in question, will be made by a review committee comprised of the following individuals:
 - The ESU 2 Administrator
 - The ESU 2 Media/Technology Director (or designee)
 - A member of the ESU 2 Board
 - A superintendent of an ESU 2 member school
 - A school staff member from an ESU 2 member school
4. The review committee is to determine the validity of the complaint. A valid complaint is one that deals with the suitability of the material for educational purposes by teachers and students.
5. The recommendation of the review committee will be relayed to the complainant. If the complainant is not satisfied, the matter may be referred to the ESU 2 Board who will act as the final arbitrators in the matter.

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