## SERVICES TO SCHOOLS AND CHILDREN

## Service to Member School Districts

It shall be the policy of Educational Service Unit 2 to provide services as may be from time to time identified and requested by member school districts and to calculate the cost for such services on the basis of reasonable standards.

For any service requested that is not offered at the time of such request, the process for providing such services should occur as follows:

- 1. A request for services by a member school or group of member schools should be set forth in writing with such requested service to be identified and accompanied with a probable fiscal impact statement.
- 2. Such request shall be submitted to and reviewed by the ESU Administrator who shall confer with the member school or schools to clarify the nature and fiscal impact of the requested service.
- 3. Following this review, the Administrator shall either approve or deny the request.
- 4. If approved, the Administrator shall present the service to the member schools as part of the annual Program of Services proposal.

Date of Adoption:	)ate	of A	dopt	ion:
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