

## Documentation of Technology Services Performed

On-site support visits are pre-authorized by your LAN (Local Area Network) or DL (Distance Learning) Manager(s) and, subsequently, validated by appropriate district personnel in the presence of the assigned ESU2 network technician.

<b>District:</b>	
<b>Date of Service:</b>	
<b>Service Summary:</b>	

### Labor

Time of Arrival	Time of Departure	Duration of Services			
		Hours:		Minutes:	
<b>Notes:</b>					

### Mileage

Type	Location	Location	Miles	Odometer Reading	
Round Trip				Start	End
In Route					

### Service Details

### Signatures

<b>ESU2 Technician Signature:</b>	
<b>ESU2 Technician:</b>	
<b>Authorizing District Signature</b>	
<b>Authorizing Individual:</b>	
<b>Title:</b>	